



Doing The Right Thing

Why This Matters

Every organisation depends on trust, integrity, and accountability. “Doing the right thing” means making ethical, fair, and responsible choices—even when no one is watching, when it is difficult, or when shortcuts seem easier.

Doing the right thing protects:

- Customers and service users.
- Colleagues and workplace culture.
- The organisation’s reputation.
- Legal and regulatory compliance.
- Your own professional credibility.



What Does “Doing the Right Thing” Mean?

It means acting with:

- Courage - Speaking up when something feels wrong.
- Accountability - Owning your decisions, actions, and mistakes.
- Integrity - Being honest, truthful, and consistent in your actions.
- Responsibility - Considering the impact of your actions on others.
- Respect - Treating everyone fairly, valuing differences, and behaving professionally.



Everyday Examples at Work

Doing the right thing includes:

- Reporting mistakes early rather than hiding them.
- Treating everyone equally and respectfully.
- Following policies and safety procedures.
- Protecting confidential information.
- Giving honest feedback.
- Challenging bullying, discrimination, or misconduct.
- Using company time and resources properly.
- Admitting when you need help



Not doing the right thing includes:

- Staying silent about serious concerns or ignoring poor behaviour
- Cutting corners on safety or quality
- Gossiping or spreading rumours
- Misusing expenses or company property
- Covering up mistakes
- Favouritism or unfair treatment



